Active and Passive Voice Charts

Here is a quick overview of the active and passive voice verb forms.

Tense	Active Voice	Passive Voice
Present Continuous Tense	Verb form: is/am/are + -ing form of the verb **Examples:** 1. Marie is writing a letter. 2. Jack is baking a cake.	Verb form: is/am/are + being + past participle form of the verb **Examples:** 1. A letter is written by Marie. 2. A cake is being baked by Jack.
Present Perfect Tense	Verb form: has/have + past participle form of the verb **Examples:** 1. I have written the book. 2. Andrew has finished the job. 3. Ruby has written the letters.	Verb form: has/have + been + past participle form of the verb **Examples:** 1. A book has been written by me. 2. The job has been finished by Andrew. 3. The letters have been written by Ruby.
Simple Past Tense	Verb form: past tense form of the verb **Examples:** 1. She wrote a letter to her friend. 2. Shyam broke a glass. 3. Charlie missed the bus.	Verb form: was/were + past participle form of the verb **Examples:** 1. The letters have been written by her. 2. The glass was broken by Shyam. 3. The bus was missed by Charlie
Past Continuous Tense	Verb form: was/were + -ing form of the verb **Examples:** 1. Suhana was taking	Verb form: was/were + being + past participle form of the verb **Examples:**

	her lessons. 2. Ram was writing a report. 3. The factory was making toys.	1. Lessons were being taken by Suhana. 2. The report was written by Ram. 3. The toys were being made by the factory.
Past Perfect Tense	Verb form: had + past participle form of the verb **Examples:** 1. Ramu has finished the project. 2. Helen has learned her lessons.	Verb form: had + been + past participle form of the verb **Examples:** 1. The project has been finished by me. 2. The lessons were learnt by Helen.
Simple Future Tense	Verb form: will/shall + first form of the verb **Examples:** 1. She will finish the task. 2. Mohan will solve the problems.	Verb form: will/shall + be + past participle form of the verb **Examples:** 1. The task was finished by her. 2. The problems have been solved by her.
Future Perfect Tense	Verb form: will/shall + have + past participle form of the verb **Examples:** 1. I will have finished the job. 2. Lucy will have finished the job.	Verb form: will/shall + have + been + past participle form of the verb **Examples:** 1. The job will have been finished by me. 2. The job will have been finished by Lucy.
Simple Present Tense	Verb form: first form of the verb **Examples:** 1. They speak Chinese here. 2. Ram speaks Mandarin here.	Verb form: is / am / are + past participle form of the verb **Examples:** 1. Chinese is spoken here. 2. Mandarin is spoken by Ram